

March 20, 2013

Dear Band Parents and Students,

With the start of our last trimester of school, we are quickly approaching our Grand Ledge High School Marching Band Registration Night on Wednesday, May 1, 2013. Accompanying this letter, you will find several important forms needed for Registration Night. Please be sure to read through all critical information regarding the 2013-2014 school year and enter it into your calendar. Do not hesitate to email me (blackmerc@glcomets.net) if you have any questions. I will also be available during Registration Night to answer questions you may have.

Material included in this packet:

Marching Band Uniform Fitting Information

Concert Uniform Fitting/Collection Information

Band Camp Policies

Band Camp Health Record

Self-Administration/Possession of Medication Form

Parent Volunteer Sign-up Sheet

Student Information Sheet

Band Participation Fee Schedule

Instrument Contract (for school-owned instruments and flag fee)

IMPORTANT!

- ✓ We will need a copy of up-to-date immunization records for <u>all freshmen and new students</u>.
- ✓ We will need a copy, front and back, of the current Health Insurance Card for all students.

Parent Information Meeting

Ms. Nell Floeter, Mrs. Cindy Hoskins and I will hold an Information Meeting for any parents who wish to ask questions about the band program, band camp, etc. This is not limited to freshman parents; students are welcome to attend as well. The meeting will take place on Monday, April 22 at 7:00 - 9:00 p.m. in the High School Band Room. It is the perfect time to eliminate concerns and prepare for a productive school year.

Band Registration Night Schedule

To help keep everything moving smoothly on Wednesday, May 1, we have staggered the registration schedule by grade. Please try to be at registration during your scheduled time. Doors will not open before 6:00 p.m. Enter through the auditorium lobby doors (south parking lot) and line-up in the Band/Choir room hallway. The outside Band room doors will be locked.

Freshmen

6:00 p.m. – 7:30 p.m.

Sophomores

6:30 p.m. – 8:00 p.m.

Juniors

7:00 p.m. – 8:30 p.m.

Seniors

7:30 p.m. – 9:00 p.m.

Credit Card Payments Accepted

Credit cards will be accepted for payment of all band fees (Visa, MasterCard, Discover, or American Express). You must pay the full amount when paying by credit card. Cash and/or checks are also acceptable forms of payment.

Freshman/New Marcher Mini-Camp

The Marching Band section leaders will lead a two-day Freshman/New Marcher Mini-Camp on Saturday, June 1 (12:00 p.m. – 5:00 p.m.) and Sunday, June 2 (2:00 p.m. – 5:00 p.m.). All freshman band students (as well as any students new to Grand Ledge High School) need to attend these two important mini-camps. Bring \$2 on Saturday to cover a pizza lunch.

Band Polo Shirt

Freshmen and new students will need to order a Band Polo Shirt. Fittings will take place at Registration Night. The cost is \$20. The **new shirt** will be given to your student at Band Camp. If you fail to order at Registration Night, shirts will need to be purchased directly from Sports Stop (downtown Grand Ledge) for \$25.

Mr. and Mrs. Terry and Sue Burnham will have the latest band apparel for sale at Registration Night. It is a great way to show support for our Grand Ledge Bands!

Lastly, the Grand Ledge High School Band Website can be found at **glhsbands.com**. It is a wealth of information critical to all band families. Visit the website calendar to mark all the band rehearsals and events on your calendar. Calendar changes can occur, so be sure to visit often. Let me remind you to place $Band\ Camp\ Week$, $August\ 11-17$ on your calendars. Marching Band members are required to attend. If there is a financial issue, please contact me. Again, if you have any questions or concerns, please do not hesitate to email me.

Cordially,

Christopher Blackmer Director of Bands

MARCHING BAND UNIFORM FITTINGS

August 2013

Jeannine Farkas - Parent Coordinator, farkasfamily4@yahoo.com, (517) 243-0186

REQUIRED - PLEASE WEAR TO THE FITTING:

A PAIR OF LIGHT WEIGHT NYLON SHORTS A T-SHIRT PERCUSSION SNARE & TENORS <u>MUST</u> HAVE HARNESS

We reserve the right to refuse fitting any student not wearing the proper garments.

Fittings for Marching Band uniforms will be held during your class orientation schedule as follows:

*Freshman:

Wednesday, August 21 (9:00 a.m. – 3:00 p.m.)

Sophomore:

Wednesday, August 21 (12:00 p.m. – 3:00 p.m.)

Junior:

Thursday, August 22 (9:00 a.m. – 12:00 p.m.)

Senior:

Thursday, August 22 (12:00 a.m. – 3:00 p.m.)

MAKE-UP SESSION OPEN TO ALL CLASSES

Thursday, August 22 (4:00 p.m. – 7:00 p.m.)

Please make every effort to attend your uniform fitting during the scheduled times.

If you are unable to make this schedule, please contact Jeannine Farkas at the above phone number or email address.

^{*}Please allow ample time in your schedule for your fittings, as this process does take awhile.

CONCERT UNIFORMS

Kim Wardlaw - Parent Coordinator, karris619@gmail.com, (517) 202-4183 Denise Hedlund - Parent Coordinator, thedlund@frontier.com, (517) 202-6619

Collection of Concert Uniforms - May 2013 (current High School band students)

All Concert Uniforms (tuxedos and dresses) are collected at the end of each school year. The last concert using these uniforms is Wednesday, May 8, 2013.

Senior Collection

On the night of May 8, all seniors need to bring a change of clothes. Immediately following the concert, uniforms will be collected. It is required that all seniors turn-in tuxes and dresses this evening – no exceptions can be made. Collection will be in a designated practice room, one for ladies and another for the guys. Guys will turn in three pieces – tux coat, tux pants, and the cummerbund on the original hanger given with the tuxedo. Ladies will turn in their skirt and top. You must check in with a volunteer to have your uniform checked off the master list. By doing so, you are relieved of any financial responsibility for replacement. This must be done immediately following the performance – before taking part in the post-concert reception.

Freshman, Sophomore, and Junior Collection

Uniforms will be collected on **Tuesday**, **May 14** and **Thursday**, **May 16** at the end of the school day. Please hang your uniform on the rack in the band room. **Students are responsible for the dry-cleaning of their uniform**. Baryames in Grand Ledge will offer you a substantial discount if you declare that you are with the Grand Ledge High School Bands.

Tuxedos:

Must be dry-cleaned immediately after the spring concert on May 8 - coat, pants, and cummerbund.

Return in the dry cleaning bag with receipt attached.

Please write student's name clearly and boldly on the attached receipt.

Shirt and tie are to be kept at home as these are not school-owned.

Skirt/Top:

Must be laundered or dry-cleaned. Launder on delicate cycle, tumble dry low.

Return in dry-cleaning bag with receipt attached, or with a bag placed over the skirt/top on the hanger.

Please write student's name clearly and boldly on the attached receipt or boldly print name on index card and staple to upper left corner of bag.

Last year, several uniforms were returned without names. Others forgot the hanger, and/or bags. To ensure the process goes smoothly for volunteers and students, please make sure all steps are completed before turning uniform in. Thank you.

Fittings of Concert Uniforms – September 2013

Tuxedo shirt fittings for the guys - September 9, 2013

All freshmen guys will need a shirt. The shirt and tie package is \$23. It is encouraged that all upperclassmen try on their shirts to make sure they still fit. If just a shirt is needed, the cost is \$20. <u>Make checks payable to GLHS Bands</u>. If paying by cash (exact amount only), place in an envelope with the student's name on it. Payment must be received on or before the fitting on the 9th. The shirt order is placed the same day and it must be paid in full. No exceptions can be made. Payments can be brought to class and given to Mr. Blackmer prior to September 9th if you choose.

Fittings and distribution of uniforms will take place September 10, 11 and 12, 2013 during band class, and Sept 11 and 12 from 3pm - 6 pm for any student who has not yet been fitted. Freshman fittings will take place after all upperclassmen are re-fitted. I trust this will ensure the best fit possible for every student.

When being fitted/re-fitted, you must wear the following:

Girls - wear a tank top or camisole and the shoes you will wear with your uniform.

Guys - wear nylon shorts, a light-weight t-shirt and the black dress shoes you will wear with your tuxedo.

Once the uniform is given to the student, it is their responsibility until it is turned in at year-end. Replacements are very costly.

GRAND LEDGE HIGH SCHOOL Band Camp Policies 2013 - 2014

The policies and procedures found in the 2012-2013 Band Handbook will still be in effect through the 2013 Marching Band Camp. The Band Handbook can be found on the Band website – www.glhsbands.com

Name Tags

When students arrive at the high school on Sunday for Band Camp check-in, they must enter the band room, hand in all medications FIRST, and then they will receive their name tag. They may not get on the bus without it. Once at camp, it is important that the name tag be worn whenever students are outside of their cabin. Name tags will be required for meals. If they do not have it while in the food line, they will be sent back to their cabin to retrieve it. Lost name tags will need to be re-issued by Ms. Floeter or Mrs. Hoskins for a \$5.00 fee.

Curfew/Lights Out

All curfews/lights out are to be honored. *Curfew* is time to be in cabins. *Lights out* is when lights are turned off and all students are in their bunks. Time spent in bathrooms is to be completed **before** curfew. Kimball Camp personnel will be patrolling the camp-grounds between curfew and breakfast.

Sign Out From Camp

There will be a clipboard on the front left counter inside "The Lodge" doors. It is required for ALL students leaving the camp to sign in and out. Fill out the line completely when leaving. Sign back in upon returning. As always, letting a parent-chaperone or Mr. Blackmer know you are leaving is recommended, but the sign out will be the first source.

Senior Night

Every year, seniors have an all-night party at "The Lodge" Friday night. The event is closely chaperoned. All other students are expected to follow normal curfew/lights out procedures.

Medications

According to State Regulation and Kimball Camp policy, all medications belonging to GLHS Marching Band members are to be turned in and dispensed by the nurse on staff at Kimball Camp, with the exception of inhalers and epi-pens which must be "logged in" at GLHS prior to departure. Medications must be in their **original containers** with directions for administering. If you wish for your child to carry and self administer an inhaler or epi-pen, it is required by Grand Ledge High School to have a doctor's <u>signed</u> release on record. The form is in this Registration Packet for your use. These are the only medications allowed for self administration/self possession. We will be using the pharmacy/first aid services at Kimball Camp. They will be fully stocked with over-the-counter allergy pills, pain reliever, band aids, etc.

Male/Female Barriers

NO males in female cabins and NO females in male cabins. The only exception to this are music sectionals, however, the adult sectional instructor must also be present. Girls cannot walk beyond the basketball court toward the guys' cabins at any time except for sectionals. Guys are allowed in the center common area of the girls' cabins only, but not near doorways. The path connecting the male and female cabins is not to be used at all, even for sectionals.

New Shoes/Polos

New marching shoes and summer uniform polos will be distributed at band camp.

GRAND LEDGE HIGH SCHOOL Band Camp Health Record 2013 - 2014

Last Name		First Name		M.I.
Mother/Guardian				
Home Phone				
Father/Guardian				
Home Phone				
Insurance Information Required – Ple Immunization Records Required – Mu school office. ALL freshman and new	ase bring copy of front	and back of your heal	th incurance cord	
ALLERGIES (including medicine, foo	d, environmental - mold	s, sun, bee stings)		
Special Diet Requirements			*	
Is your child having any problems list 1) Hay fever, asthma, or wheezing 2) Eczema or frequent skin rashes 3) Migraines or frequent headaches 4) Heart Trouble (rheumatic fever, heart 5) Diabetes 6) Recent contagious/infectious diseases Special health/behavior needs, physical In the event of a complaint of minor a	7) T 8) C 9) H murmur) 10) 3 11) 1 12) of al limitations or injurie	rouble with passing uring the convulsions/Seizures dearing problems Speech problem Menstrual problems other (list)	which over the counter w	
Kimball Camp to administer to your o	inid: Acetaminopnen	Ibuprofen	Other	actation would you prefer
Medications** (prescription and over				
Medication Name	Dosa	nge	Direction	ns
** Please note that prescription medicat	ions must be in the <u>origi</u>	nal container with an ir	ntact pharmacy label. Medic	ations are to be given to parent
chaperone assigned as medicine coordin Emergency Contact – (other than pare	ator on sunday morning	of departure.		
Contact		Relationship to pare	ent/guardian	
Home Phone				
MEDICAL EMERGENCY CARE AU YMCA authority to secure emergency me You are also giving the camp operator powith MCLA Act 116 for the Public Acts of there is a religious objection.	THORIZATION NOT dical, surgical treatment	TCE: By signing this at for your child while at	authorization you are granting the camp, if there is	ng the operator of Kimball Camp insufficient time to contact you.
Name of Child (Last name first) I hereby give permission to Kimball Can and to provide routine, non-surgical med best of my knowledge.	np YMCA, which is lice ical care for the minor cl	ensed by the State of M hild named above, while	ichigan, to secure emergence attending camp. I certify t	y medical and surgical treatment hat this information is true to the
Parent Signature			Date	

Parent Authorization Form for Self-Administration/Self-Possession of Medication (FOR INHALERS AND EPI-PENS ONLY) Grand Ledge Band Camp 2013- 2014

Self-oare self-

				tudent Name DOB
To Be Completed by Physician/Licensed		Prescriber:		
Medication Name	Dose Tin	ime to be Given	Side Effects	Advance Reactions
List minimal frequency between doses (especially if p.r.n.)	reen doses (especially	if p.r.n.)		
If p.r.n., list symptoms/conditions under which medication is to be given:	itions under which me	edication is to be giv	en:	
The student is capable of:	O Self-Administering		Self-Possessing the above medication	
Physician's Signature		Physician's Printed Name	nted Name	Date
Physician's Phone	Fax Number		Address	

To Be Completed by Parent/Guardian:

er OSelf-Possess the above medication(s) according to Kimball policy and for the Medications, in their original containers, will be logged in with a parent chaperone assigned as
Self-Administ edications needs.
I request and give permission for my child (named above) to physician/staff and camp staff to share information regarding medicine coordinator on August $11^{\rm th}$ before boarding the bus.

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Parent Volunteer Sign-up Sheet 2013 – 2014 School Year

The Grand Ledge High School Bands need your assistance in order to maintain current projects, initiate new projects, and function as a thriving band program. The following areas are in need of parent volunteers throughout the year. Some are one-time jobs, and others are ongoing. Your time and effort is well appreciated. Please check the area(s) in which you could help. Fill out the information at the bottom of this page. You will be called regarding your volunteer selection. The success of our band is the result of a cumulative effort on the part of parents like you! Thank you!

	Cell #
Name:	Parent of:
Coordinator of Graduation meal at BreslinClerical/Music Library	Assistants to Coordinator at Graduation/serve foodHelp with anything (call me)
CANOE TRIP (Day after last day of school 2014) Bus Chaperones/canoeing MISCELLANEOUS	Food CoordinatorFood (preparation at destination)
CONCERT ON THE GRAND (May 23, 2014) Mrs. Connie Stevens – Parent Coordinator, (517) 6 Concessions	522-1784, E-mail: mcktrstevens@aol.com
represent band students for upcoming school	Parent Liaison, (517) 626-7011, Email: nfloeter@gmail.com
BAND REGISTRATION NIGHT	
CONCERT BAND FESTIVAL (Feb 27-28, 2014) Chaperones	
Assist Coordinator with concert receptions Collage Concert (December) - Pass out program	Concert Chaperone
CONCERT BAND SEASON Mrs. Susan Weiss – Parent Coordinator, (517) 886	5-4170 F.mail: curtis@waissnee.org
Fublicity	Pus parking AJC-1-C
MARCHING BAND EXHIBITION (Oct 2, 2013)	
Food donationsTable se	et up/clean up/serve food (2:15-3:45)
Mrs. Kim Carlson - Parent Coordinator, (517) 41	0-5573. E-mail: carle2kk@cmich.adv
HOMECOMING TAILGATE (Oct 11, 2013)	September AlterationsInspections before concerts
Mrs. Denise Hedlund – Parent Coordinator, (517)September 11-12, 2013 Fittings	
CONCERT UNIFORMS	
	ats and inspection of uniforms before/after each performance
Helping to coordinate all areas of uniform fittin August Alterations	gs/distribution with a committee of parents
Mrs. Jeannine Farkas - Parent Coordinator, (517)	7) 243-0186 F-mail: farkasfamily/@yahaa aam
MARCHING UNIFORM DISTRIBUTION (Aug 21-22, 20	
Cover member seats with provided linens Videotape performances	Reserve band member seats, distribute apples/water Maintenance of sideline carts
Move marching band equipmentCover member seats with provided linens	Move drum major podium
Mr. John VanHoesen - Parent Coordinator, (517)	575-5007, E-mail: vanhoeseni@vahoo.com
MARCHING BAND SEASON (Home Football Games: Sel Hastings Marching Band Invitational: Oct. 5)	pt. 20, 27, and Oct. 11, 18; Marching Band Exhibition: Oct. 2;
Band camp parent chaperone – Day(s) preferred	d
Mrs. Cindy Hoskins - Band Camp Coordinator, ((517) 256-1382. Email: choskins1111@gmail.com
Mrs. Marty Froman - Boys Cabin/Male Parent C Ms. Nell Floeter - Band Camp Coordinator, (517)	Daperone Coordinator (517) 626-7208 F mail: carannamere 5 @1
Martin Cabin Cabin Temale Parel	nt Chaperone Coordinator, (517) 626-7447, Email: disneychick29@aol.co

GRAND LEDGE HIGH SCHOOL BANDS Student Information Sheet 2013 – 2014

PLEASE PRINT CLEARLY

Full Name:		DOB:
Street Address:		
City:	State:	Zip Code:
Home Phone:	Parent Cell Phone:	
Student Cell Phone (optional):		
Marching Instrument:	Concert Instrument (if d	ifferent):
Gender: M/F Graduation Year:	Middle school attended	:
Currently taking private lessons?	If YES, Instructor Name:	
Student involved in school sports team dur	ing band camp? If YES	s, which sport
PRINT CLEARLY:		
Parent Email (primary):		
Parent Email (secondary):		
Student Email:		

GRAND LEDGE HIGH SCHOOL BANDS Band Participation Fee Schedule 2013 – 2014

Nell Floeter - Registration Coordinator & Parent Liaison, nfloeter@gmail.com, (517) 626-7011 Cindy Hoskins - Registration Assistant & Band Fees Coordinator, choskins1111@gmail.com, (517) 256-1382

When arriving on May 1, 2013 for Band Registration, the following will be your options for payment:

- 1. Make the full payment (including any applicable non-camp fees listed below) with a credit card*, cash or one check made payable to Grand Ledge High School Bands.
- 2. Write separate, post-dated checks, each payable to Grand Ledge High School Bands. These checks are to be turned in on Registration Night (May 1, 2013) and will then be deposited on the following dates:
 - 1st check dated May 1, 2013 (this check is to cover any non-camp fees if applicable see list below). Please do not include these fees in the following 3 checks. All incoming freshmen and new students are required to purchase the Polo, Band Shoes, and Gloves. Payment for non-apparel items is refundable until June 1, 2013.
 - 2nd check for \$120 dated May 1, 2013. PAYMENT IS NON-REFUNDABLE.
 - 3rd check for \$85 dated June 1, 2013. Check can be returned to you until June 1, 2013.
 - 4th check for \$85 dated July 20, 2013. Check can be returned to you until June 1, 2013.

Checks will be cashed after the date on check. Delays may occur due to paperwork processing or summer vacations of school staff. Make sure funds are available to avoid overdraft fees.

* VISA, MasterCard, Discover and American Express are accepted for total payment of fees.

Please bring the following to Registration Night on May 1, 2013:

- Band Camp Health Record
- ✓ Self-Administration/Possession of Medication (Physician Signed) if applicable
- ✓ Parent Volunteer Sign-up Sheet
- ✓ Student Information Sheet
- ✓ Band Participation Fee Schedule (this form)
- ✓ School Instrument / Color Guard Flag Contract if applicable
- ✓ Copy of Insurance Card both sides
- ✓ Immunization Record for freshmen and new students

Students with outstanding balances as of July 20, 2013 may be placed as alternates in the Marching Band.

Camp Fee:		First Child	Second Child	Third Child
First Child	\$290.00		Second Child	Third Child
(Sibling Discount) Second Child	\$160.00			
(Sibling Discount) Third Child	\$225.00		-	
Non-Camp Fees:				
Band Uniform Polo (all freshman/new students)	\$ 20.00			
**Instrument / Color Guard Flag Usage Fee	\$ 25.00			
Drum Line/Color Guard Instructor Fee	\$ 50.00			
Marching Band Shoes (all freshman/new students)	\$ 39.00			
Gloves (not needed for Drum Line or Color Guard)	\$ 5.00			
Subtotal:		========	=========	
Scrip:		(-)		
Total:				
Grand Total:				
**If using a school-owned instrument (marching/cond	cert) or Colo	or Guard flag (marching	2)	

**If using a school-owned instrument	(marching/concert) or Color (Guard flag (marching)	
Student would like to cabin with:	1 st choice	2 nd choice	

GRAND LEDGE HIGH SCHOOL School Instrument / Color Guard Flag Contract 2013 – 2014 School Year

- 141110	
City/State	Zip
	Cell Phone
Case	Mouthpiece
General Condition:	
Case	
1	1
Band Instruments You are responsible for any	damage (due to misuse) of any flag assigned to you. The school will cover the cost for general arrand tear of the flag. damage (due to misuse) of any instrument assigned to you. The school will cover the cost for general wear and tear on the instrument.
ou must be a participating	g member of a Grand Ledge High School Band in order to use a school owned instrument. In anization, the instrument must be turned in immediately.
ou must be a participating ou drop out of a Band Orga ou are expected to keep in lean before being returned.	g member of a Grand Ledge High School Band in order to use a school owned instrument. I anization, the instrument must be turned in immediately. Struments clean, well oiled, and in good playing condition. All instruments and cases must be Brass instruments must be washed out and oiled.
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Band Camp

Mrs. Melody Parsons - Girls Cabin/Female Parent Chaperone Coordinator, (517) 626-7447, Email: disneychick29@aol.com Mrs. Marty Froman - Boys Cabin/Male Parent Chaperone Coordinator, (517) 626-7208, E-mail: scrapperfro5@aol.com

Ms. Nell Floeter - Band Camp Coordinator, (517) 626-7011, Email: nfloeter@gmail.com

Mrs. Cindy Hoskins - Band Camp Coordinator, (517) 256-1382, Email: choskins1111@gmail.com

Marching Uniform Distribution

Mrs. Jeannine Farkas - Parent Coordinator, (517) 243-0186, Email: farkasfamily4@yahoo.com

Marching Band Season

Mr. John VanHoesen - Parent Coordinator, (517) 575-5007, Email: vanhoesenj@yahoo.com

Homecoming Tailgate

Mrs. Kim Carlson - Parent Coordinator, (517) 410-5573, Email: carls2kk@cmich.edu

Marching Band Exhibition

Mr. Steve Gerhardt - Parent Coordinator, (517) 627-9248, Email: steve@gerhardts.net

Concert Uniforms

Mrs. Denise Hedlund - Parent Coordinator, (517) 202-6619, Email: thedlund@frontier.com

Concert Band Season

Mrs. Susan Weiss - Parent Coordinator, (517) 886-4170, Email: curtis@weissusa.org

Band Registration Night

Nell Floeter - Registration/Parent Liaison, (517) 626-7011, Email: nfloeter@gmail.com Cindy Hoskins - Registration Assistant/Band Fees Coordinator, (517) 256-1382, Email: choskins1111@gmail.com

Concert on the Grand

Mrs. Connie Stevens - Parent Coordinator, (517) 622-1784, Email: mcktrstevens@aol.com

Grand Ledge High School Band website - www.glhsbands.com
Band calendar, blog, Mr. Blackmer's contact information